

**S.A.D. #44 BOARD OF DIRECTORS
MONDAY, MAY 7, 2007
7:00 PM – TELSTAR HIGH SCHOOL LIBRARY
MINUTES**

I CALL TO ORDER:

Directors Absent: Ms. Arizzi,

Others Present: Mr. Brown, Mr. Davis, Mr. McCarthy, Ms. Graham, Ms. Littlehale, Dr. Murphy, Dr. Clockedile, Mr. Sabin, Ms. Aloisio, Ms. Tancrelle

Pledge of Allegiance

II ACTION ON MINUTES:

Ms. Cross motioned to approve the minutes from the meeting held on April 30, 2007.

MOTION: Ms. Cross SECOND: Ms. Brown VOTE: Unanimous

III CITIZEN COMMENTS: (maximum fifteen minutes)

None

IV BOARD MEMBER COMMENTS: (maximum fifteen minutes)

None

Chairman's Report

None

V COMMITTEE/BOARD MEETINGS:

MSAD #44 Informational Meeting and Public Hearing on the FY '08 Budget – Monday, May 14, 2007 – 7:00 PM – Telstar High School

SAD #44 Board Meeting: Monday, June 11, 2007– Telstar Library – 7:30 PM

Executive Committee: TBD

Education Committee: Monday, June 18, 2007 – 4:00 PM - EBS

Personnel Committee: Monday, May 7, 2007 – 6:45 PM - Telstar

Facilities & Ancillary Services Committee: Monday, June 18, 2007 – 7:00 PM - EBS

Negotiations Committee: None Scheduled

Finance Committee: Monday, May 7, 2007 – 6:45 PM – Telstar

Policy Committee: Monday, June 18, 2007 – 5:30 PM - EBS

Region 9 Cooperative Board: Tuesday, May 15, 2007 – 7:00 PM

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VI COMMITTEE REPORTS:

Education Committee: Mr. Polak – no report
Facilities & Ancillary Services Committee: Ms. Cross – no report
Finance Committee: Mr. Pew – no report
Negotiations Committee: Mr. Pew – no report
Personnel Committee: Ms. Brown – no report
Policy Committee: Ms. Largess – no report
Region 9 Cooperative Board: Mr. Farrington – no report

VII SUPERINTENDENT'S REPORT AND CORRESPONDENCE:

- Dr. Murphy reported to the Board on the events of the afternoon at Telstar. A written message was found in the bathroom indicating a possible bomb in the building. Students were relocated, with the middle school students bussed to CPS and the high school students transported to Gould Academy. Dr. Murphy stated the incident was handled like clockwork and commended administration, staff and students. The building was swept and by 3:00 PM word was received that everything was fine. Dr. Murphy also reported on the use of the Instant Alert system. A message was sent out on the system to the entire district. It was later discovered that parents did not receive the initial message. Dr. Murphy called Honeywell and the glitch was rectified and the message was sent by approximately 3:15 PM. A follow-up message indicating that the school was swept and found to be fine was sent at approximately 4:30 PM and was received.

VIII OLD BUSINESS:

None

IX NEW BUSINESS:

1. Discussion
2. Adjustments to the Agenda
3. Mr. Farrington motioned to approve entering into a Budget Workshop Session.

MOTION: Mr. Farrington SECOND: Ms. Cross VOTE: Unanimous

FY '08 Budget Workshop Session

- Dr. Murphy began by stating that the Expenditure side of the budget had been reviewed at the previous meeting. He stated that he has not received any calls from Board members. This week the Revenue side of the budget would be presented to the Board. Dr. Murphy introduced Dr. Jake Clockedile and briefly outlined his extensive professional background.

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- Dr. Clockedile began by informing the Board of a Cash Reserve Account that the district had established approximately 12 to 14 years ago. He also distributed a document and spreadsheets outlining his explanation and recommendations for this account which totaled \$1,553,802 as of 6/30/06. State statute puts a cap on the amount of undesignated funds a district can hold, which is 3% of the previous year's budget. For SAD #44 this would be approximately \$300,000. Any excess of funds must be used over a 3 year period or must be returned to the state. Dr. Clockedile recommended that \$700,000 of these funds be transferred into a Capital Reserve Fund. In order to establish this account, voter approval is required. These funds can only be used for capital improvements or capital construction projects within the district, again with voter approval required. Once the funds are transferred into a Capital Reserve Account, the money is no longer undesignated and is protected. The remaining funds could be used to fund the carryover account over the next three years, effectively reducing the burden on local taxpayers. Dr. Clockedile distributed a Budget Revenue Statement and walked the Board through the different revenue sources.
- Dr. Clockedile also distributed and briefly reviewed a worksheet illustrating the tax impact on a \$150,000 property in the five district towns.

4. Mr. Farrington motioned to approve exiting the Workshop Session and returning to Public Session.

MOTION: Mr. Farrington SECOND: Mr. Brown VOTE: Unanimous

5. Mr. Pew motioned to accept the Finance Committee's recommendation and approve establishing a General Fund budget totaling \$9,998,961 for FY 2008 (July 1, 2007 – June 30, 2008).

MOTION: Mr. Pew SECOND: Ms. Cross VOTE: Unanimous

6. Mr. Pew motioned to approve the Finance Committee's recommendation to establish an Adult & Community Education budget totaling \$207,508.00 for FY 2008 (July 1, 2007 – June 30, 2008).

MOTION: Mr. Pew SECOND: Mr. Brown VOTE: Unanimous

7. Mr. Pew motioned to accept the Finance Committee's recommendation regarding the Informational Meeting and Public Hearing for the annual budget for the district for the 2007-2008 fiscal year be held on May 29, 2007 at 7:00 PM as provided therein.

MOTION: Mr. Pew SECOND: Ms. Cross VOTE: Unanimous

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8. Mr. Pew motioned to table the Finance Committee's recommendation that the warrant and notice of election for the district budget referendum presented to the meeting be and is hereby approved and that a District budget referendum be and is hereby called for June 12, 2007 for the purpose of voting on the annual budget for the district for the 2007-2008 fiscal year.

MOTION: Mr. Pew SECOND: Ms. Cross VOTE: Unanimous

9. Mr. Pew motioned to recommend Board approval of the establishment of a capital reserve fund of \$700,000 and to prepare a warrant article to be included in the June 12th budget referendum for that purpose.

MOTION: Mr. Pew SECOND: Mr. Farrington VOTE: Unanimous

10. Ms. Brown motioned to accept the Personnel Committee's recommendation and approve the Superintendent's nomination of Joe Bailey, TMS Guidance; Renee Charette, CPS Grade 4; Mark Ford, THS English; Mike Gilbert, THS French; Lori Lindsey, THS Guidance; Shelley Maxfield, TMS Phys Ed/Health; and Jessica Wilkey, WES Kindergarten who are currently on a First Probationary contract to a Second Probationary contract for the 2007-2008 school year.

MOTION: Ms. Brown SECOND: Ms. Cross VOTE: Unanimous

11. Ms. Brown motioned to accept the Personnel Committee's recommendation and approve the Superintendent's nomination of Mark Antell, THS Math; Louise Chapman, AES Special Ed. (half-time); Mary Learned, TMS English; Kevin O'Reilly, THS Guidance; David Pope, TMS Science; Jennifer Rawlings, AES Title I (half-time); and Martha Siegel, CPS Title I (half-time) who are currently on a Second Probationary contract to a Continuing contract for the 2007-2008 school year.

MOTION: Ms. Brown SECOND: Ms. Cross VOTE: Unanimous

12. Ms. Cross motioned to take no action regarding changing the location of the May 14, 2007 Board meeting from Crescent Park Elementary School to the Telstar High School Library.

MOTION: Ms. Cross SECOND: Mr. Brown VOTE: Unanimous

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ADJOURNMENT: 7:56 PM

MOTION: Mr. Pew SECOND: Mr. Brown VOTE: Unanimous

Respectfully Submitted:

David W. Murphy, Ed.D.
Superintendent of Schools